



CALVERT-ST. MARY'S METROPOLITAN PLANNING ORGANIZATION



Calvert County Government
Government

Steven R. Weems, County Commissioner
Commissioner

Maryland Department of Transportation

Pete K. Rahn, Secretary of MDOT

St. Mary's County

Todd B. Morgan, County

C-SMMPO Council Meeting Minutes

January 25, 2018

10:00 AM – 12:00 PM

Department of Public Works and Transportation
44825 St. Andrews Church Rd
California, MD 20619

Introductions

Todd Morgan, Chair; Steve Weems, Vice Chair; Tyson Byrne, MDOT; Kathleen Easley, LUGM Senior Planner, St. Mary's County; Pat Haddon, Principal Planner, Calvert County; John Norris, County Attorney Calvert County; John Detrick, Director Public Works St. Mary's County; Jacque Fournier, St. Mary's County Public Works Transportation Manager; Britney Waddell, Acting Deputy Director, Calvert, County; Bill Hunt, Director, St. Mary's LUGM, Viki Volk, SMCDC; Ashley Renshaw, SMCDC; MaryAnn Blankenship, St. Mary's County Public Works Transportation Manager.

Approval of Minutes

- 1) Approval of Minutes from the May 18, 2017 C-SMMPO Council Meeting. Motion made by Weems, second by Byrne, vote: 3-0 to approve.

Action Items

- 1) **Change of Chairmanship – From Todd Morgan to Steven Weems.** Motion by Morgan, second by Byrne, vote: 3-0 to approve.
- 2) **Approval of the Maryland Transportation Performance Management Safety Targets** Motion by Morgan, second by Byrne. Byrne stated that an informational presentation was given at the last C-SMMPO meeting and Maryland Department of Transportation recommends the MPO adopt the safety targets as presented by the state, instead of adopting our own. He stated the majority of Maryland MPOs are adopting the state recommended Safety Targets. Vote 3-0 to approve.
- 3) **Approval of Transportation Improvement Program Administrative Amendments** Byrne moved to approve, Morgan second. Discussion by Byrne and Fournier explaining the budget/funding, review and amendment process. Vote 3-0 to approve.

Discussion Items

Development of FY 2019 Unified Planning Work Program

Development of FY 2019 Unified Planning Work Program (UPWP) discussion item from T. Byrne (MDOT). UPWP is MDOT's budget for the MPO. To date the MPO has not expended all funds for projects.

The C-MMPO needs to coordinate a list of projects in the pipeline for UPWP; Realistic goals, put in project that can be realistically undertake within a year timeframe. No project(s) have been currently developed from any prior fiscal years, changing in staff issues. There will be changes coming from the state due to new federal regulations, giving funds tied as grant. For grant timelines, accomplish what will be done in that fiscal year. What we can and cannot accomplish. End of fiscal year of June 31, 2018. Needs adoption. Known MPO procurement and staffing issue.

Federal issue: TIP needs updated by Dec. 2018; Fiscal Year of 18-19 Long Range Transportation Program: May/June for the FY 2019 UPWP due by June 30, 2018.

1. MDOT (T. Byrne): working on generic Request For Proposal (RFP) in particular for the Long Range Transportation Plan (LRTP). Only 4 year document; approaching the end of the four years. State will provide document for scope of work that will cover all the bases to cover all federal required long range transportation plan.
2. Transportation Improvement Program: Procurement with the State and Calvert County to match. Federal procurement requirements first, then MDOT review Calvert procurement to ensure the RFP document doesn't go against federal laws. Approval from MDOT first then RFP can be submitted to Calvert to process.

Discussion come up for RFP for UPWP, B. Hunt to T. Byrne, will the LRTP RFP be furnished by MDOT? Will a generic RFP approval from Calvert form MDOT to move planning studies forward with UPWP? What if we need to add a project to UPWP? Add it annually, but can be amended any date or tile. Shelve projects not going to be accomplished within the fiscal year.

Base Realignment and Closure (BRAC) discussion. Commissioner Morgan to T. Bryne, Not asking for money/funding, no studies, but want to be proactive - want to document that we want a new road. T. Byrne said to put into the Long Range Transportation Plan. Brought up by Commissioner Morgan at the MACO meeting with Secretary Rahn; discussion of Rt.712 to the back gate (gate 3) of NAS Pax River due to growth development planned. However, want to look at Rt. 712 for the future. Transportation Priorities letter as a potential future study and put in the LRTP as well about the concern for future development on the base needs better access at Rt. 712. If this were to happen it would be a high priority. To be mentioned in Priorities letter.

T. Byrne; Freight issues to be looked at in the future.

2) Development of Information Sharing Agreement

T. Byrne: Map 21 – Last federal funding bill called for the continuation for FAST Act. This led to changes to federal based transportation includes performance measures and safety targets. These are included in the Long Range Transportation Plan and TIP. We need to

have sign agreements of data's for safety targets. MDOT in process of developing agreements for providing data for targets and performance measurements and who is providing the data: 90% of this information comes from the state, 10% from local transit agencies including ridership, funding and accidents. Other information by law 3 signatures, state, MPO, and transit agencies. Two transit agencies, St. Mary and Calvert. Will want for all four (4) signatures for the document to include the two county transit agencies.

J. Deatrick asked about the Park and Ride & Commuter travel outside of the county. Commuter buses: through MTA are contracted out set aside by the state. Commuter Bus and Commuter Rail group together. Roughly hour bus ride. Fill more buses if they were given to us. Not within our MPO for Calvert. Sandy Wobbleton (Calvert Transportation) is a contact for Calvert County. Buses don't have to be included into an MPO; can be clarified by MDOT.

T. Byrne Commuter Buses to Washington DC are possibly available, however, not to Baltimore. Charles, St. Mary's, Calvert have requested more usage for ridership to DC. The C-SMMPO is not alone in requesting this. Charles County pursuing Southern Maryland Rapid Transit. Is it feasible to have a southern terminus. Calvert County buses fill from St. Leonard (Calvert County) north.

Discussed having MTA come to the next meeting. MPO needs to discuss which staff to invite.

Other Business

Pat Haddon will be retiring the replacement Britney Waddell, temporarily MPO contact for Calvert County.

Website requirements - what needs to be published on our MPO website?

Discussion of the planning of an Art Park in Lexington Park, request brought up by SMCDC - is there a monetary cap? Pedestrian and bicycle movement and connectivity. 80 acres total parcel, question of the funding for design of the park. Are there limitations to the new projects? T. Byrne: No monetary cap to a project but only there is a need to budget for Long Range Transportation Plan: \$115-\$150 price range for the update to the LRTP.

MPO planning projects from UPWP to use RFP for the project. Calvert to arrange for procurement meeting. Fiscal ongoing challenge. Calvert to have RFP reviewed by MDOT for compliance.

Tyson: final stages of hiring MDOT planner to assist C-SMMPO and will be more closely tied as staff to the MPO. MDOT contact Tyson Byrne to hand off to new MDOT staff member in February.

Adjournment

Commissioner Morgan motion, Tyson second, any discussion on adjournment. None. 11:50 am adjournment.