



# CALVERT-ST. MARY'S METROPOLITAN PLANNING ORGANIZATION



**Calvert County Government**  
**Government**

*Steven R. Weems, County Commissioner*

**Maryland Department of Transportation**

*Pete K. Rahn, Secretary of MDOT*

**St. Mary's County**

*Todd B. Morgan, County Commissioner*

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## **C-SMMPO Council Meeting Minutes** **June 14, 2018** **10:00 AM – 11:30 PM**

**Chesapeake Biological Laboratory**  
129 Williams Street  
2<sup>nd</sup> Fl. Conf. room, Truitt Laboratory  
Solomons, MD 20688

### **Introductions**

Steve Weems, Chair; Todd Morgan, Vice Chair; Tyson Byrne, MDOT; Dan Janousek, MDOT; Pat Haddon, Tri-County Council; John Norris, County Attorney Calvert County; Britany Waddell, Deputy Director, Calvert County; Bill Hunt, Director, St. Mary's LUGM; Kathleen Easley, Senior Planner, St. Mary's LUGM; Vanessa Price, MPO Planner, St. Mary's LUGM; Scott Anderson, citizen.

### **Approval of Minutes**

- 1) **Approval of Minutes from the January 25, 2018 C-SMMPO Council Meeting.** Motion made by Tyson Byrne seconded by Todd Morgan, second by, vote: 3-0 to approve.

### **Action Items**

- 1) **Approval of Performance Based Planning and Programming PBPP Agreement.** Data sharing agreement to develop the targets and tracking performance measures. 90 percent of data is coming from the state to the counties. Example given by T. Byrne is transit data. Technical Advisory Committee gave consensus to approve. Motion made Todd Morgan by seconded by Tyson Byrne. Vote: 3-0 to approve. Resolution No. 02-2018 signed and approved.
- 2) **Approval of FY 2019 Unified Planning Work Program Review.** Document sent out via email and posted on MPO website. Projects fully funded. Projects included are: Calvert/St. Mary's Naval Base Commuter Multi-Modal System, Transit Improvement Cost Estimates for Calvert & St. Mary's Counties, St. Andrew's Church Road Improvement Study, North Parcel of Lexington Manor, St. Mary's County Regional Airport. Technical Advisory Committee gave consensus to approve. Motion made by Tyson Byrne seconded by Todd Morgan. Vote: 3-0 to approve. Resolution No. 03-2018 signed and approved.
- 3) **Approval of TIP Amendment Request from MTA for 5310 Funding.** This TIP amendment request is from MTA for nonprofit funding through the C-SMMPO MDOT for expansion of bus fleet by one (1) bus and a manager (staff). The non-profit, The Center for Life Enrichment was awarded through a grant from MTA. Discussion if external agencies get notification of this grant opportunity through MTA. Technical Advisory

Committee gave consensus to approve. Motion made by Todd Morgan seconded by Tyson Byrne. Vote: 3-0 to approve. Resolution No. 04-2018 signed and approved.

### **Discussion Items**

1) **Discussion of the Transportation Improvement Program (TIP) Update.** Update requirement of the TIP document short range projects TIP is going to be built fiscally constraint. The cycle is 2019-2022. MDOT will have to look out the financing for the future. MDOT doesn't have the final document and funding. Priority Letters determine the projects. Discussion of Thomas Johnson Bridge: the Bridge is still in the TIP. Major projects thresholds are over a mile long and \$5-\$10 million. Discussion Chapter 30 scoring. All projects in the CTP need to be scored, meet specific criteria Capacity expanding projects in the Response letters are going from Priority Letters should be going out soon per MDOT.

### **2) Discussion of the Long Range Transportation Plan Update**

Requirement for update for the long range transportation plan (LRTP). C-SMMPO is beginning the process this fiscal year and will carry into the next fiscal year. The update to the LRTP shall be completed in-house. C-SMMPO will need to request more fiscal funds to complete the update of the plan it is an approx. 18 month process. There is no Census change in data; re-writing the LRTP document will add Performance Base Measures. The Transportation Based Measures (TPM) will be discussed at the next C-SMMPO for adoption of the state standards for targets TPM2 & TPM3. Not much has changed from the original document. Thomas Johnson Bridge is still the number one concern within the MPO. Additional public meetings will be held for public comment. Performance Measure discussion with Tyson Byrne, MDOT and Bill Hunt, Director of St. Mary's County: Baseline information will go into the document. State Hwy will be sharing by data sharing for next 4 years. Per MDOT, the data is coming from MDOT to the C-SMMPO, SHA will be providing to the information for MPO. This is a long-term process. In future years, there will be more information on data reporting for the performances measures available to incorporate in the 3-4 year data for trends. They are conservative targets and in line with trend analysis.

3) **Discussion and Decision of Signatory Authority** Pursuant to the C-SMMPO Master Agreement, MDOT and staff already designated under Section 10 Master agreement St. Mary's staff for signatory authority. Directors of Planning in both Calvert and St. Mary's counties within the MPO's have signature authority. Calvert County has the finance responsibilities and St. Mary's County has the administrative responsibility. C-SMMPO board designates Vanessa Price, MPO Planner for administrative responsibility. Motion made Todd Morgan by seconded by Tyson Byrne. Vote: 3-0 to approve.

### **Public Comment**

Scott Anderson; Member in Public Works and Transportation Technical Advisory committee, discussion of request of transit development plan and involvement with the MPO. Anderson brought up ridership and traffic for base transit, PAX River staff procurement by next calendar to have something in place for transit within the base. St. Mary's has county buses that are not equipped on google transit and with the age of the bus fleet not able to equip this amenity. Great Mills/California gate 2 Route has the most ridership transportation on buses. St. Mary's County has bi-directional rush hour. Todd Morgan suggestion to Scott Anderson to have coordination with Tri-County Council.

## **Adjournment**

Meeting was adjourned at 11:10 AM.

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