



CALVERT-ST. MARY'S METROPOLITAN PLANNING ORGANIZATION



Calvert County Government
Government

Steven R. Weems, County Commissioner

Maryland Department of Transportation

Pete K. Rahn, Secretary of MDOT

St. Mary's County

Todd B. Morgan, County Commissioner

C-SMMPO Council Meeting Minutes **Friday, March 6, 2020** **10:30 AM – 1:30 PM**

Lexington Park Library
21677 FDR Boulevard, Room A
Lexington Park, MD 20653

Meeting Open to the Public

C-SMMPO Council Chair – Commissioner Todd B. Morgan

1.0 Call to Order

The meeting was called to order by Commissioner Todd Morgan at 10:45 AM.

2.0 Quorum Confirmation -presented by Commissioner Todd Morgan

Commissioner Todd Morgan, Chair; Commissioner Steve Weems, Vice Chair;
Dan Janousek, MDOT;

3.0 Introductions & Guests (If Any)

Todd Morgan, Chair; Steve Weems, Vice Chair; Dan Janousek, MDOT; John Norris, County Attorney Calvert County; Carolyn Sunderland, Deputy Director, Calvert County; Tamara Blake-Wallace, Calvert County; Bill Hunt, Director, St. Mary's LUGM; Kwasi Bosompem, Senior Planner, St. Mary's LUGM; Ben Cohen, MPO Planner, St. Mary's LUGM; John Deatricks, Director, St. Mary's DPWT; Jacqueline Fournier, St. Mary's DPWT; George Clark, Tri-County Council, Sabrina Hecht, NAS PAX; Tim Chelius, CH Planning.

4.0 Approval of Minutes

- 4.1 *Approval of Minutes from the June 12, 2019 C-SMMPO Council Meeting.*
Motion made by Steve Weems seconded by Todd Morgan, vote: 3-0 to approve. Minutes motion was approved.

5.0 Action Items

- 5.1 *Adoption and resolution to approve the Moving Forward 2045 Long Range Transportation Plan*
Motion to approve was made by Dan Janousek with the addition of the Calvert County illustrative projects and to add and one change made to the plan per Federal Highway Administration (FHWA). It was noted that the plan does not need to be in compliance with the air quality conformity standards for PM 2.5, PM 10, and CO, but must be compliant with NOX and VOC

standards. The plan is in compliance with NOX and VOC standards through the TPB through Calvert County. The TPB approved their long-range plans and air conformity last year. This plan is in compliance with that air conformity. It was noted that the upcoming TIP will need to be in compliance with the TPB's upcoming air conformity which will be updated March 18. Mr. Janousek noted that the plan includes all required federal planning elements and congestion management elements. Technical Advisory Committee/Council Members had no opposition to the plan. Motion to approve was made by Todd Morgan and seconded by Dan Janousek, vote 3-0 to approve. Motion was approved.

- 5.2 *Draft Resolution to Approve Moving Forward 2045 Long Range Transportation Plan.* The LRTP Resolution 01-2020 was approved and signed by John Norris, Calvert County Attorney.
- 5.3 *Submission of LRTP Moving Forward 2045 to MDOT/FHWA MDOT will have to submit the approved Long Range Transportation Plan to FHWA*

6.0 Discussion Items

- 6.1 *Transportation Improvement Program (TIP-2021-2024) Work Update*
Kwasi Bosompem, presented the work plan with timelines for TIP 2021-2024. The TAC and Council members reviewed the project timeline and were advised that the dates were tentative. Attendees were made aware that the current meeting represents a concurrent TAC and a Council meeting.

MDOT will provide many of the required documents, including the *Performance Measures, Air Quality Determination, and MDOT's letter of financial capacity.* MTA and SHA are working on the project submission for the TIP update and will provide a draft list for the TAC to review. The counties were also asked to submit any of their direct federal funded projects, to be considered for inclusion in the TIP. John Deatruck asked how this relates to his priority letter which he is drafting to send to the Commissioners of St. Mary's County. Dan Janousek responded that MDOT will be looking at last year's priority letter and they will be pulling from the current fiscal year's CTP. It was noted that the TIP can be amended at any time to reflect the priority letter.

The objective is to approve the TIP update by the end of May or early June. MDOT is looking to a two-year STIP approval and future TIPs will be updated every two years in July or August. Calvert County is adjusting its priority letter to reflect projects. Emphasis was placed on the need for collaboration between all interested parties to ensure proper project prioritization. The letter from MDOT stating that there is the financial capacity to cover all the projects in the TIP will arrive in April.

- 6.2 *Council Meeting to Adopt TIP in May 2020*
Kwasi Bosompem noted that, C-SMMPO is aiming for the TIP to be completed by April 30, followed by a review a TAC meeting around May 15. A Council meeting to approve the TIP should occur before May 30, 2020. It was also noted that future meetings may need to be by virtual conference in response to the current health crisis. TAC members were to be notified and public participation in the online newspapers to be undertaken.

6.3 *UPWP Work Update*

Kwasi Bosompem presented the work schedule and timeline of the UPWP. The Council and TAC were updated on the status of the current UPWP projects, namely; *The Lexington Manor Park Plan, Navy Base Multimodal Study, Bus Stop Study, and Airport Innovation District Master Plan* have all been completed. The *St. Andrews Church Road Improvement Study* should be completed by the end of March. MDOT has sent the planning funds distribution letter for the upcoming UPWP update. C-SMMPO Fiscal Manager in Calvert County will provide the amount of carryover funding available to determine the total UPWP budget. This UPWP budget will be significantly smaller than last year's and is expected to be approximately less than \$150,000.00, to cover staff and projects. The UPWP call for projects will end on April 1. The UPWP document will be updated by April 30, followed by the public notice of the May 15, TAC meeting. UPWP will be posted for the 15-day public comment period on the C-SMMPO website and in public newspapers from the beginning of May.

6.4 *Council Meeting to Adopt UPWP in May/June 2020*

The UPWP and TIP processes will be running concurrently, and they will both be addressed at the same TAC and Council meetings. A public notice will be placed before the May 15 for the Council meeting before June 1 to adopt the UPWP.

7.0 Other Business

Commissioner Morgan asked about the status of bus on the base. Sabrina Hecht stated they have been trying to update their regular contract, but they keep bridging the contract. The taxi, as they call it, is part of their general maintenance contract and they cannot add it until that contract is complete. They are looking to partner through an IGSA with another county in an attempt to find a faster and cheaper solution. The service is for an on-demand taxi service to move personnel around the base and between other base sites.

8.0 Public Comment- There was not public comment.

9.0 Adjournment

Meeting was adjourned at 11:21 AM.

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MEETING MINUTES PREPARED 03-10-2020 BY BEN COHEN, MPO PLANNER