

C-SMMPO Technical Advisory Committee (TAC) Meeting

Monday, February 2, 2026, beginning at 3:00 p.m.

Walter Francis Duke Terminal Conference Room

44200 Airport Road, California, MD 20619

1. Call to Order

The meeting was called to order at 2:33 p.m. by Courtney Jenkins.

2. Quorum Assessment: A quorum was met, ten (10) of twelve (12) members were present.

3. Introductions and Guests

Technical Advisory Committee (TAC) Members in Attendance:

Courtney Jenkins, Deputy Director, St. Mary's County Department of Land Use and Growth Management

Dan Janousek, Regional Planner, Maryland Department of Transportation, Department of Planning Programming, and Project Delivery

Jessica S.B. Andritz, Director, St. Mary's County Department of Land Use and Growth Management

John B. Norris, Director, St. Mary's County Department of Public Works and Transportation

Jessica Gaetano, Planner III, Calvert County Department of Planning and Zoning

Sandra Wobbleton, Transportation Division Chief, Calvert County Department of Transportation

John A. Mattingly, Associate County Attorney, Calvert County Office of the County Attorney

George Clark, Acting Transportation Director, Tri-County Council for Southern Maryland

Sean Varsolona, Regional Planner, State Highway Administration, Office of Planning and Preliminary Engagement

Hannah Pajewski, Community Planning Liaison Officer, Naval Air Station Patuxent River

Other Attendees:

Gabrielle Gleissner, Senior Planning Specialist, St. Mary's County Department of Land Use and Growth Management

John Sterling Houser, Deputy County Attorney, St. Mary's County Department of the County Attorney

Allison Swint, Deputy Director of Transportation, St. Mary's County Department of Public Works and Transportation

Allen Settle, Engineer II, St. Mary's County Department of Public Works and Transportation

Ben Cohen, Development Facilitator, St. Mary's County Department of Economic Development

Jason Brinkley, Director, Calvert County Department of Planning and Zoning

Tamara Blake-Wallace, Deputy Director, Calvert County Department of Planning and Zoning

4. New Business:

a. Update from C-SMMPO Boundary Expansion Working Group

Jason Brinkley presented a summary of the three Working Group meetings that took place since the last TAC meeting in November. There will need to be a redesignation if an expansion takes place. The Working Group also confirmed that an expansion will not have any impact on the need for emissions testing. The Working Group has also started to work on a PowerPoint that will be presented to the two jurisdictions respective Board of County Commissioners (BOCC) in March. The Working Group has begun developing and creating a prospectus for the MPO.

b. 2027 UPWP Funding

Dan Janousek presented the 2027 UPWP funding letter that was sent out. He provided an overview of what the letter stated and a breakdown of funding. He recommends that the TAC begin to draft a UPWP and have it ready to be approved during May. Courtney Jenkins stated that staff will begin working on assembling the draft FY 2027 UPWP and will set up a TAC meeting from late April/early May to review and approve it to be taken to the Council.

c. TAC Meeting Schedule

Courtney Jenkins proposed a quarterly meeting schedule for the TAC. The proposed meeting dates will be on the second Wednesday of February, May, August, and November. For 2026,

November's meeting will be moved to the third Wednesday due to the Veteran's Day Holiday.

d. Next Meeting Agenda Items

There were no proposed next meeting agenda items.

5. Public Comment

Members of the Public in Attendance:

Harry Romano, Contractor, SHA Office of Planning and Preliminary Engineering

There was no public comment.

6. Other Business

- a. Allen Settle discussed the Functional Classification Systems within the two counties that will be changing for the road classifications. This will require Council approval per Sean Varsolona and Dan Janousek. Sean Varsolona recommended presenting this to the TAC first and then taking it to the Council for approval afterwards.
- b. Courtney Jenkins announced that she will be serving as the MPO Administrator until the vacant position is filled.

7. Adjournment

Motion to adjourn by George Clark, seconded by Jessica Gaetano. All voted in favor of adjourning.

The meeting was adjourned at 3:29 p.m.