

C-SMMPO Working Group Meeting
Monday, February 2, 2026, at 2:30 p.m.
Walter Francis Duke Conference Room
44200 Airport Road, California

1. Call to Order

The meeting was called to order at 2:33 p.m. by Jason Brinkley.

2. Roll Call

Members in Attendance:

Dan Janousek, Regional Planner, Maryland Department of Transportation, Department of Planning Programming, and Project Delivery

Sean Varsolona, Regional Planner, State Highway Administration, Office of Planning and Preliminary Engagement

Jessica S.B. Andritz, Director, St. Mary's County, Department of Land Use and Growth Management

Courtney Jenkins, Deputy Director, St. Mary's County Department of Land Use and Growth Management

Gabrielle Gleissner, Senior Planning Specialist, Department of Land Use and Growth Management

John Sterling Houser, Deputy County Attorney, St. Mary's County Attorney's Office

John B. Norris, Director, St. Mary's County Department of Public Works and Transportation

Jason Brinkley, Director, Calvert County, Department of Planning and Zoning

Tamara Blake-Wallace, Deputy Director, Calvert County, Department of Planning and Zoning

Jessica Gaetano, Planner III, Calvert County, Department of Planning and Zoning

John A. Mattingly, Associate County Attorney, Calvert County, Office of the County Attorney

George Clark, Acting Transportation Director, Tri-County Council for Southern Maryland

3. Tasks

- a. Confirm legal requirements of amending MPO boundary to comply with Federal, State, and Local regulations and applicable governing documents
 - i. Air Conformity Testing – National Capital Region Transportation Planning Board (TPB)

Dan Janousek discussed with members that the conformity testing does not currently and has never affected the planning within the C-SMMPO area so this testing will not have to be done within the boundaries.
- b. Future implications of MPO boundary amendment(s)
 - i. Inclusion of municipalities
 1. Jessica Gaetano discussed the determination from the previous Working Group Meeting in December that the Council membership shall remain unchanged due to the majority of the population of the C-SMMPO being outside of the municipalities.
 2. Courtney Jenkins asked about potential membership on the Technical Advisory Committee (TAC), whether the membership would involve the ability to vote.
 3. George Clark stated that he believes there should be members from the municipalities present on the Technical Advisory Committee (TAC).
 4. Dan Janousek recommended that the Working Group members be cautious about increasing membership due to the potential lack of a quorum with a higher membership number.
 5. Jason Brinkley stated that if the expansion goes through, then the membership of the TAC can be discussed and considered deeper, but as it stands now, there is no desire to change the membership of the Council.
 - ii. Miscellaneous benefits/drawbacks to amending the MPO boundary
There was no additional discussion.
- c. Development of a prospectus

- i. Content and Development
 - Jason Brinkley discussed the outlined prospectus that Jessica Gaetano provided to St. Mary's County Staff.
 - a. Jessica Gaetano presented a brief overview of the drafted prospectus outline that she created. She discussed additional information she included that was not included in the referenced prospectus from Salisbury.
 - b. Courtney Jenkins advised members that St. Mary's County staff are in the process of reviewing the outline and drafting a prospectus that they will share with the members once it is ready.

4. Next Steps

- a. Presentation to Calvert and St. Mary's County Commissioners
 - i. Jessica Gaetano reviewed and discussed the PowerPoint presentation that was created for the presentation to Calvert and St. Mary's County's Commissioners. Sean Varsolona asked if the same Powerpoint was to be used by both counties or if two separate ones are to be made.
 - a. Jessica Andritz stated that she believes the Powerpoint should be used by both jurisdictions to present.
 - b. Jessica Gaetano stated the jurisdictions are in different positions of the conversation to which Jessica Andritz agreed.
 - c. Jason Brinkley stated that a majority of the content most likely could remain the same and counties agreed to make any necessary changes to the PowerPoint that will reflect the respective county that is presenting.
 - ii. Both counties made the decision to provide this presentation to their respective Board of County Commissioners in early March.
- b. Assign applicable tasks
 - i. Dan Janousek stated that he was unsure if the C-SMMPO Council is able to get into a formal agreement with the Governor, he believes the Council can act on its own to determine the planning area.
 - 1. George Clark asked if it is possible to get a letter of support from the federal government.
 - 2. Dan suggested inviting the federal partners to the next Technical Advisory Committee (TAC) meeting and share the plan.
 - ii. John Houser recommended that the Working Group handle this as redesignation and ensure that the Board of County Commissioners from the respective counties sign all the necessary documents.
- c. Determine next meeting date
 - The Working Group members discussed meeting again following the presentations to the respective Board of County Commissioners. The next meeting will take place in early April.

5. Public Comment

- a. No members of the public were in attendance.

6. Adjournment

Motion to adjourn by Jason Brinkley, the consensus was in favor of adjourning. The meeting was adjourned at 3:06 p.m.